

Format for an Economy Act Determination and Findings

1. I have reviewed the requirement for (description of supply or service) that _____ (*requiring activity*) _____ proposed to place with _____ (DOD) as an interagency order under the Economy Act.

My review resulted in the following findings:

a. The proposed acquisition is authorized under the authority of the Economy Act.

b. _____ (the non-DOD customer) is legally authorized to acquire the supplies or services.

c. Adequate funds are available.

d. The action does not conflict with any other agency's authority or responsibility. Specifically, a review of Part 8 of the FAR, Part 208 of the DFARS, or other part as applicable, reveals that the responsibility for acquiring this supply or service has not been assigned to an agency other than the one proposed.

e. The supplies or services cannot be provided at the time required and more economically by contractors under a _____ (non-DOD customer/Agency) contract.

f. The servicing agency has unique skill or ability not available within the _____ (non-DoD customer/Agency).

g. The Army regularly performs the type of work required, and will accept the order, and can satisfy the requirement.

h. The supplies or services are clearly within the scope of activities of DOD (Army) and that agency normally contracts for those supplies or services for itself.

i. The cost to the _____ (non-DOD customer) for the requirement, including the administrative fees charged by Army appears to be reasonable. The fees proposed to be paid to the servicing agency do not exceed the servicing agency's actual cost (or estimated costs if actual costs are unknown) of entering into and administering the contract or other agreement under which the order is filled.

j. The contract administration procedures related to the Army contract are adequate for _____ (non-DOD customer) requirements .

k. All approvals and authorizations required by _____ (non-DOD customer) regulations and policies for acquiring the supplies or services have been obtained.

- I. The requirement is a bona-fide need of the _____ (non-DOD customer).
2. Given the above findings, I hereby find that it's in the best interest of the Government to place an order for _____ (*requirement*) _____ with Army under the authority of the Economy Act.

— _____
(Signature)